

### 3. Attestation of Commercial Documents issued in Chile

**Please note:**

- a) The Embassy shall attest commercial/company documents only if the company in question is incorporated in Chile and if these documents are required to be presented before authorities in India.
- b) For this service, applicants can apply in person or send the documents by Post.
- c) Consular Officer reserves the right to reject attestation of documents which are objectionable or contrary to the rules. Documents submitted for the purpose of any commercial transaction will be attested only if the document is required to be submitted/presented to any authority in India.
- d) All such documents of Commercial Nature should be first Apostilled and Attested by the Chilean Authorities before being presented to Indian Embassy in Santiago.
- e) The translated copy of such certificates are mandatory and the translation should be from the Chilean Foreign Office.

**Documents to be attached:**

- 1. A request letter for the service on Company Letter Head with the seal of the company stamped on the Company Letter Head. The request letter should be duly signed by one of the Directors of the Company and should be accompanied by a copy of the incorporation certificate/SII in respect of the company duly legalized from the concerned Chilean Ministry.
- 2. All commercial/company documents should be duly legalized from the Chilean Foreign Office.
- 3. Copy of [Misc. Consular Service Application Form](#). The form is to be filled by the owner/director of the company.

4. Affix photograph on the Misc. Consular Service Application Form. Kindly note that photograph should be of 2 inches x 2 inches (5 cms x 5 cms) on white background.
5. Copy of the Chilean passport/OCI card (first and last page) of the applicant.
6. Fee: CLP 48.000 - The deposit is via electronic transfer only.

**A/C Number** - 102784

**Bank name** - Banco Santander

**A/C Type** - Cuenta Corriente

**RUT** - 69.903.100-3

**A/C Name** - Embajada de la India

**Destination email:** cons1.santiago@mea.gov.in

Please attach a copy/screenshot of payment.

- Processing Time: Usually within 3-4 days days from the date of receipt of documents at the Embassy, subject to submission of all requisite documents.

<b>Address</b>	971 Alcantara, Las Condes, Santiago (Chile) ZIP Code: 7550427
<b>Mail Box</b>	10433, Santiago

- Note: - If applicant is coming in-person, please come between 10:00 AM to 12:30 PM to the Consular Section, Embassy of India, Santiago, Chile.

The applications can be sent by Post. The Embassy of India will not accept any responsibility in case the courier is lost / misplaced / damaged or delayed. The applicant should use the courier service (with tracking facility) of their choice and are advised to keep the tracking numbers (for return courier as well) with them if arranging for the pickup.