

## **6. Certificates of Personal Particulars based on Passport/ OCI Card**

On occasions, applicant may require Embassy to issue a certificate certifying entries in their passport/OCI Cards such as: -

- Certificate of date of birth;
- Certificate of Parents Name;
- Certificate of Place of Birth;
- Certificate regarding marriage;
- Certificate regarding change of name on passport;
- Certificate regarding Indian nationality;
- Certificate regarding residential address in India etc.

In such cases, Embassy of India issues a certificate titled '**To Whomsoever It May Concern**' certifying the facts strictly as per entries on passport/OCI Card in applicant's passport/OCI Card records. No certificate can be given certifying any entry which does not conform to the entry contained in the passport/OCI Card. For example, if an applicant requires a certificate of his address in India, it can only be issued for the address mentioned on his passport. In case the applicant wishes to get a certificate of a different address, applicant should first get a new passport with new address.

**This type of attestation/authentication service may be applied by Post.**

**Documents required for attestation/authentication service: -**

- [Copy of Misc. Consular Service Application Form.](#)
- Affix photograph on the Misc. Consular Service Application Form. Kindly note that photograph should be of 2 inches x 2 inches (5 cms x 5 cms) on white background.
- Copy of the Indian passport/OCI card (first and last page) of the applicant. Self-Attested.
- Copy of the Chilean RUT Card/Valid Visa.
- A letter (either on a plain paper or by e-mail to [cons1.santiago@mea.gov.in](mailto:cons1.santiago@mea.gov.in)) elaborating the requirement of certificate, along with the purpose for which it is required.

- Fee: CLP 20.300 for Indian Passport Holder and CLP 21.200 for OCI Card Holder. The deposit is via electronic transfer only.

**A/C Number** - 102784

**Bank name** - Banco Santander

**A/C Type** - Cuenta Corriente

**RUT** - 69.903.100-3

**A/C Name** - Embajada de la India

**Destination email:** cons1.santiago@mea.gov.in

Please attach a copy/screenshot of payment.

- Processing Time: Usually within 1-2 days from the date of receipt of documents at the Embassy, subject to submission of all requisite documents.

<b>Address</b>	971 Alcantara, Las Condes, Santiago (Chile) ZIP Code: 7550427
<b>Mail Box</b>	10433, Santiago

- Note: - If applicant is coming in-person, please come between 10:00 AM to 12:30 PM to the Consular Section, Embassy of India, Santiago, Chile.

The applications can be sent by Post. The Embassy of India will not accept any responsibility in case the courier is lost / misplaced / damaged or delayed. The applicant should use the courier service (with tracking facility) of their choice and are advised to keep the tracking numbers (for return courier as well) with them if arranging for the pickup.