

KINDLY NOTE THAT SECTION – MISCELLANEOUS SERVICES ON THE OCI PORTAL - <https://ociservices.gov.in/> - IS ONLY FOR PEOPLE WHO HOLD AN OCI CARD. PLEASE READ THE FAQs AT <https://ociservices.gov.in/onlineOCI/miscFAQs>.

THE RE-ISSUE OF OCI CARDS DUE TO LOSS OR DAMAGE IS CATEGORIZED UNDER MISCELLANEOUS SERVICES, AS THE INDIVIDUAL HAS PREVIOUSLY HELD AN OCI CARD.

WHEN/HOW TO UPDATE/REISSUE OCI?

The rules for updating or reissuing your Overseas Citizen of India (OCI) card have been significantly relaxed in recent years. The requirements depend on your age, passport renewal status, and whether you are a spouse of an Indian citizen or OCI cardholder. Below is a summary of the current guidelines, but always check the [OCI portal](#) for the latest updates.

1. Updating OCI Card Details After Passport Renewal

- **All OCI cardholders** are required to **upload online** a copy of their new passport and a recent photograph (not older than 30 days) each time a new passport is issued.
- This update must be completed **within three months** of receiving the new passport.
- The process is entirely online via the OCI Miscellaneous Services section on the [OCI portal](#) and is **free of cost**—no need to submit documents physically.

2. Mandatory Reissue of OCI Card

Age Group	When Reissue is Required	How to Reissue	Fees
Below 20 years	No longer mandatory to reissue each time a new passport is issued. Only online update required. NO RE-ISSUE OF PHYSICAL OCI CARD.	Online update only	Gratis
After completing 20 years	Mandatory reissue when a new passport is issued after turning 20. MANDATORY RE-ISSUE OF PHYSICAL OCI CARD.	Physical application.	CLP 25.900
Between 21 and 50 years	No reissue required on passport renewal. Only online update. NO RE-ISSUE OF PHYSICAL OCI CARD.	Online update only	Gratis
After completing 50 years	No longer mandatory to reissue each time a new passport is issued. Only online update required. NO RE-ISSUE OF PHYSICAL OCI CARD.	Online update only	Gratis
Lost/Damaged OCI Card	MANDATORY RE-ISSUE OF PHYSICAL OCI CARD.	Physical application.	CLP 95.000

- **Exception:** The only time you must get your OCI card physically reissued is **once after you receive your first new passport following your 20th birthday.**

3. Special Cases: Foreign Spouses

- Foreign spouses of Indian citizens or OCI cardholders must **upload online** a copy of their new passport, a recent photo, a declaration confirming the marriage is subsisting, and copies of the Indian spouse's passport/OCI card **every time a new passport is issued.**
- This is also done through the OCI Miscellaneous Services on the OCI portal and is free of cost.

4. How to Update or Reissue

Online Update:

Use the OCI Miscellaneous Services on the OCI portal to upload your new passport and photo. No fee, no physical submission required. Physical submission is only required when the OCI Card is reissued once you get a new passport following your 20th Birthday.

Mandatory Reissue of physical OCI Card (after age 20):

Apply through the same OCI Miscellaneous Services on the OCI portal and apply for OCI card reissuance.

- After submission of online application, a copy of the application form will be printed with an Online Registration Number.
- After completing the online application on the OCI portal, proceed to Indian Embassy in Santiago to physically submit the application or despatch it via courier.
- Upload the printed application form along with all supporting documents as per the checklist.
- Make the required payment online, which includes:

5. Important Travel Notes

- You can travel to India with your existing OCI card and your current valid passport (minimum 6 months validity).
- There is **no longer any requirement** to carry your old passport along with your OCI card.

6. Lost/Damaged OCI Card

If your Overseas Citizen of India (OCI) card is lost or damaged, you must apply for a replacement to maintain your travel and residency privileges in India. The process is managed through the OCI Miscellaneous Services at <https://ociservices.gov.in/>, and applications are submitted in physical form to the Embassy either in person or by post.

What To Do If Your OCI Card Is Lost or Damaged

- **Lost OCI Card:** Immediately file a complaint with local police authorities and obtain a police report. This report is a mandatory document for your replacement application.
- **Damaged OCI Card:** Collect the damaged card and prepare it for submission with your application.

Step-by-Step Process to Apply for Replacement

File a Police Report (If Lost)

- For lost OCI cards, file a complaint with the police and keep a copy of the report for your application.

Complete the Online Application

- Visit the official OCI services portal: <https://ociservices.gov.in>.
- Select “OCI Miscellaneous Services” and choose the option for “Lost/Damaged OCI Card.”
- Fill out the online application form accurately and upload the required documents.

Prepare Required Documents

- Printed and signed OCI application form (from the online portal)
- Recent passport-size photographs (as per specifications)
- Copy of current valid passport (information page)
- Copy of previous OCI card (if damaged) or Police report (if lost)
- Proof of address (e.g., utility bill)
- Evidence of Indian origin (if requested)
- Fee payment receipt

Pay the Fees of CLP 95.000 in the Embassy Bank Account. Only Electronic Transfers. No Cash/Debit Card/Credit Card.

Submit Your Application

- You may send the package by mail or submit it in person by appointment, depending on available options. Be sure to keep your receipt and tracking details for future reference.

Track Your Application

- Use your Application Reference Number (ARN) to track the status of your application on the OCI services portal.

7. Address of the Embassy and the bank account details:

Address	971 Alcantara, Las Condes, Santiago (Chile) ZIP Code: 7550427
Mail Box	10433, Santiago

A/C Number - 102784

Bank name - Banco Santander

A/C Type - Cuenta Corriente

RUT - 69.903.100-3

A/C Name - Embajada de la India

Destination email: cons1.santiago@mea.gov.in

Please attach a copy/screenshot of payment.

Cheques or Money Orders/Credit Card/Debit Cards are NOT accepted.

FOR ALL THE PAYMENTS MADE BY BANK TRANSFER, KINDLY ENCLOSE A PAYMENT PROOF OF TRANSACTION ALONG WITH YOUR APPLICATION. DATE OF TRANSACTION, FEE AMOUNT, ACCOUNT NO. OF EMBASSY OF INDIA, SANTIAGO, ARN NO. OF YOUR APPLICATION ALONG WITH THE NAME OF THE APPLICANT SHOULD BE CLEARLY MENTIONED.

8. FAQs on OCI – Please read [OCI additional FAQs](#)

Ques: I have recently acquired a new passport; do I need to re-issue my OCI card?

Ans: OCI Card renewal is only required once after acquiring a new passport after turning 20 years of age. Updating of the passport number comes under the category of Miscellaneous Service and is GRATIS in nature.

Ques: I am a person of Indian origin as my parents were born in undivided India before partition. After partition, they briefly held Pakistani citizenship before moving to the Chile/Foreign Country. Am I eligible for an OCI card?

Ans: No. If the applicant, or his/her parents or grand-parents have ever been a citizen of Pakistan or Bangladesh, he/she will not be eligible for an OCI card.

Ques: I hold a valid PIO Card. Am I required to convert this to an OCI Card? Will my PIO Card be valid beyond the conversion deadline?

Ans: Yes, the date for submission of applications for registration as OCI cardholder in lieu of PIO card online has been extended till 31st December 2025. All the holders of PIO cards are required to convert their PIO cards to OCI Cards before 31st December 2025.

Ques: Is a Surrender Certificate for Indian Passport compulsory before I apply for an OCI Card? What is the procedure to apply for a Surrender Certificate? How long does it take to issue it?

Ans: Yes, a Surrender Certificate is compulsory before applying for an OCI card. You can apply for Surrender Certificate at the Embassy. It takes 2-3 working days to issue Surrender Certificate (excluding VFS mailing time).

Ques: Can I travel to India with just my OCI Card, or should I also carry the passport which contains the 'U' Visa (OCI Visa)?

Ans: No need to carry the passport which contains the U visa, Vide circular No. 26011/06/2015-OCI dated 29th January, 2015 of the Ministry of Home Affairs, Government of India has decided that, all immigration authorities in India will not insist on production of the foreign passport containing the 'U' Visa Sticker in the case of OCI Cardholders while they enter/exit India and the immigration clearance will be granted based on production of just the valid OCI card, accompanied by a valid passport (which may not have the U visa sticker).

Ques: My spouse is a foreign national of non-Indian origin. I hold an OCI Card. Is my spouse entitled to an OCI Card? What about my children?

Ans: Yes, the spouse of foreign origin of a citizen of India or spouse of foreign origin of an Overseas Citizen of India cardholder registered under section 7A and whose marriage has been registered and subsisted for a continuous period of not less than two years immediately preceding the presentation of the application, can apply for an OCI card. Minor children whose both parents are citizens of India or one of whose parents is a citizen of India are eligible to apply for an OCI Card.

Ques: Are foreign military personnel of Indian origin eligible for OCI cards?

Ans: No, foreign military personnel either in service or retired are not entitled for grant of OCI.

Ques: What are the benefits available to an OCI Card holder?

Ans: An OCI card holder gets the following benefits:

A multiple entry, multi-purpose life-long visa for visiting India.

Exemption from registration with local police authority for any length of stay in India.

Parity with Non-resident Indians (NRIs) in respect of economic, financial and educational fields as per the relevant Acts, except in relation to acquisition of agricultural or plantation properties.

OCI can be used as identity proof for application of PAN Card and driving license as well as for opening a bank account if the OCI card holder is residing in India.

Ques: What are the benefits to which an OCI card holder is NOT entitled to?

Ans: The OCI Card holder is not entitled:

- to vote;
- to be a member of a Legislative Assembly or of a Legislative Council or of the Parliament of India;
- to hold Indian constitutional posts such as that of the President, Vice President, Judge of the Supreme Court or High Court etc.;
- He/she cannot normally hold employment in the Government

- to undertake any Missionary work, Mountaineering and Journalism without prior permission of the Govt. of India;
- OCI cardholder shall also require Protected Area Permit (PAP)/Restricted Area Permit (RAP) to visit any place which falls within the Protected/Restricted Area notified by the Government as in the case of any other foreigner.

Ques: Can an OCI Card holder renounce his OCI status?

Ans: Yes, he/she has to declare their intention of renunciation in Form XXII to the Indian Mission/Post where OCI registration was granted. After receipt of the declaration, the Indian Mission/Post shall issue an acknowledgment in Form XXII A.

Ques: I have a valid OCI Card and a valid foreign passport. Is there any minimum validity specified for my foreign passport?

Ans: You will be allowed entry into India if you have a valid OCI Card and a valid foreign passport. You do not need to carry the old passport on which your "U" (OCI) Visa was stamped, if that happens to be different from your current passport.

Ques: Can foreign nationals, who are not otherwise eligible for OCI, get OCI if they are married to persons who are eligible for OCI?

Ans: Yes, the spouse of foreign origin of a citizen of India or spouse of foreign origin of an Overseas Citizen of India cardholder registered under section 7A and whose marriage has been registered and subsisted for a continuous period of not less than two years immediately preceding the presentation of the application.

Ques: Are Minor children eligible for OCI Card?

Ans: Yes, minor children whose both parents are citizens of India or one of the parents is a citizen of India are eligible for OCI Card.

Ques: Who can avail the OCI Miscellaneous services?

Ans: Only a registered Overseas Citizen of India (OCI) card holder can avail the OCI Miscellaneous Services.

Ques: Under what circumstances can the OCI Miscellaneous services be availed?

Ans: OCI Miscellaneous services can be availed for re-issuance/issuance of duplicate OCI Registration Certificate and Visa in the following category of cases:

- (i) In case of issuance of new passport (refer to the condition according to one's age)
- (ii) In case of change of personal particulars viz. nationality etc.
- (iii) In case of loss/damage of OCI registration certificate/visa.
- (iv) If wrong personal particular is filled in the online application viz. name, father's name, date of birth etc.
- (v) In case of manually filled in applications (discontinued now) mistakes have been committed by the Indian Mission/Post/Office while entering the personal particulars.
- (vi) In case of change of address/occupation

Ques: What should be done for issuance of duplicate OCI Card in case of loss of OCI Card?

Ans: In case of loss of OCI documents, file a complaint with the Police authorities. Apply online for reissue of OCI under lost category through VFS. Please submit physical copy of application along with required documents (including Police Report) to VFS center by Walk-in or Mail.